

**218**

**Shilton Parish Council Extraordinary Meeting**  
**7.30 pm Wednesday 1<sup>st</sup> July 2020**  
**Held via Zoom (Due to Coronavirus Pandemic)**

**Minutes**

**Present Councillors:** David Cuthbertson, Chairman, Jon Holloway, Harry Metcalfe, Sarah Royle

- 1. Apologies for absence :** Christopher Parker
- 2. Declarations of Interests:** None given
- 3. To approve the Minutes of the Shilton PC May 2019 Annual Parish Council meeting.**  
It was resolved to agree the Minutes of the Annual Parish Meeting 2019, as a true and accurate record. All were in favour.
- 4. To approve of the Minutes of the February Shilton Parish Council Meeting 2020**  
The Minutes had been previously circulated to all members and it was resolved to approve the minutes as a true and accurate record. The Chairman duly signed the minutes.  
Proposed: Cllr D Cuthbertson, Seconded by Cllr S Royle
- 5. To approve the year end accounts for 2019-2020**
  - 5.1 The Annual Governance Statement**  
This was accepted and formally agreed by all
  - 5.2 Annual accounts**  
The annual accounts 2019-20 had been previously circulated by the RFO, who informed SPC that they had been subjected to an Internal Audit Inspection and found to be in order.  
Proposed acceptance of the accounts: Cllr D Cuthbertson, Seconded Cllr H Metcalfe
  - 5.3 Certificate of exemption**  
It was agreed to certify Shilton Parish Council as exempt from an external audit.
  - 5.4 Agreement of the Shilton PC Asset register**  
The Asset was confirmed as correct by all.
  - 5.5 Community Assets.**  
Cllr D Cuthbertson recommended that the Rose and Crown should be nominated as an Asset of Community Value and thus should be registered with WODC. He explained that this would give the community the opportunity to purchase the pub in the event it was likely to be sold for development. It was resolved and agreed by all.  
Proposed: Cllr D Cuthbertson, Seconded, Cllr J Holloway
  - 5.6 Transfer of Funds**  
Cllr D Cuthbertson advised the Councillors that the Shilton Conservation Trust has been disbanded. It was agreed that the residual funds held in its bank accounts would be transferred to Shilton Parish Council and would sit in the Flood Defence Account.
- 6 Date of next Parish Council meeting: October 14<sup>th</sup>**  
N.B Due to the Covid 19 pandemic, the venue is yet to be decided.  
There being no further business the meeting concluded at 8.15pm

Signed..... David Cuthbertson, Chairman

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